



Department of
BUSINESS AND PROFESSIONAL REGULATION

RON DESANTIS, GOVERNOR



MELANIE S. GRIFFIN, SECRETARY

Effective July 1, 2025, all condominium and cooperative associations are required to create an online account with and provide requested information to the Department in order to streamline processes and enhance reporting accuracy. Through the online account, associations will now submit information related to the association, board members, building information, assessments, alternate funding methods, and the completion of the Structural Integrity Reserve Study.

To create an account and log into the Department's online portal, click the link below:

[Create an Account and Log In to the Department's Online Portal](#)

With the [most recent legislation](#) associations are now required to complete a Structural Integrity Reserve Study by **December 31, 2025**.

The Division has created step-by-step instructions for the creation of the online account and the submission of information through the online portal. To view the instructions, click on the links below:

- [Creating an Account and Linking the Association's Managing Entity](#)
- [Submitting Association Information](#)
- [Submitting Building and Assessment Information](#)
- [Structural Integrity Reserve Study Reporting](#)

If you have any additional questions about creating an account or submitting information, please contact the Division by phone at (954) 202-6831 or by email at CTMHEducation@myfloridalicense.com.

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